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3 **Harassment Reporting Form for Students**

4
5 School _____ Date _____

6
7 Student's name _____

8 *(If you feel uncomfortable leaving your name, you may submit an anonymous report, but*
9 *please understand that an anonymous report will be much more difficult to investigate.*
10 *We assure you that we'll use our best efforts to keep your report confidential.)*

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12 • Who was responsible for the harassment or incident(s)? _____

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15 • Describe the incident(s). _____

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19 • Date(s), time(s), and place(s) the incident(s) occurred. _____

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23 • Were other individuals involved in the incident(s)? yes no
24 If so, name the individual(s) and explain their roles. _____

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29 • Did anyone witness the incident(s)? yes no
30 If so, name the witnesses. _____

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35 • Did you take any action in response to the incident? yes no
36 If yes, what action did you take? _____

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41 • Were there any prior incidents? yes no
42 If so, describe any prior incidents. _____

43
44
45
46 Signature of complainant _____

47
48 Signatures of parents/legal guardians _____